

STATE OF DELAWARE  
DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL

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ON-SITE SYSTEMS ADVISORY BOARD  
89 Kings Highway, Dover, DE 19901  
(302) 739-9948

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**Monthly Meeting Minutes**  
*September 4, 2019*

**Members Present:** Ken Walsh, Mark Davidson, Brian Carbaugh, Scott Eichholz, Steve Cahill, Tom Ryan, Phil King, Gerry Desmond, Mike Stallings, Bill Gangloff

**Also Present:** DNREC staff: Dawn Dryden, Ping Wang, Roy Heineman, Tish Boyd  
Robert Bower (licensee) & Nina Centrella (property owner)

- ❖ Meeting began at 9:15 a.m.
- ❖ Mark made a motion to accept the amended agenda items; Phil seconded, all agreed
- ❖ August 7, 2019 Meeting Minutes reviewed; Tom made a motion to approve; Mark seconded, all agreed.
- ❖ Brian Dotterer (Georgetown Staff): Phil made a motion to move item up on the agenda; Mark seconded; all agreed. Brian Dotterer did not attend the meeting.
- ❖ William Johnson (Class F,E #5758): Mark made a motion to move item up on the agenda; Phil seconded; all agreed. Ken read email and letter from William Johnson to the Board voluntarily surrendering his Class E license; discussion of members as to whether the board shall accept the surrendering of license; Nina Centrella asked the members how Brian Dotterer from the Georgetown office performed a supervised installation; Roy responded to owner that since receipt of email indicating legal action had been taken, the Department's official response to the original system installation will come from DOJ; Roy also explained that the Department's path moving forward will be to collect and review all facts and proceed the Department's legal council to address the matter; Nina announced that Mr. Johnson was served with the legal documentation on last Thursday, August 29, 2019; Roy again stated that the Department's perspective knowing the pending litigation in on the table, the Department will respond though the DOJ concerning matters/issues relating to the original system installation; Owner announced that Mr. Johnson was prohibited to go onto her property; Owner also stated that her new expenses have reached over \$10,000 to Bob Bower at Midway Services; Mark asked if the Department would monitor Mr. Johnson's repairs which were stated in the voluntarily

surrender letter; Ken suggested the Board make no decision on the surrender letter at this time and revisit at the October meeting as follow up; Roy suggested that an email be sent to Mr. Johnson stating that the Board was in receipt of the voluntarily surrender letter, however the Board will revisit at the next meeting; Tom made a motion to table the item until the next scheduled meeting, October 2; Mark seconded; all agreed. Nina asked whether her system installation was flagged by the Department and asked for confirmation that her system was provided a supervised installation and (2) asked if Mr. Johnson had a current license and could the Department confirm that Mr. Johnson in fact had a license at the time of her installation; Dawn explained that a licensee can only obtain an authorization number providing the Class E license is active; Nina also stated that Brian Dotterer told her that he did a rough inspection however would like to be provided any records including reports or summary notes of the supervised installation of her system; Ken suggested that Nina forward any further requests or questions to Jim Cassidy, Program Manager at the Georgetown office; Nina asked if she could obtain the Class I inspection information and report; Ken explained that information should be available at the Georgetown office as well; Bob Bower & Nina Centrala left meeting location at 10:05 am.

- ❖ Charles Kristman (Class E&H #5509): Gerry made a motion to move item up on the agenda; Tom seconded; all agreed. Tish Boyd presented the two Class H inspection reports in question to the Board for review and comparison; Discussion; Tom made a motion to send a reminder letter to Mr. Kristman requesting his appearance at the October meeting; Mike seconded; all agreed; Ping announced that in the last five years (2014-2019) Mr. Kristman's failure rate is 78%, which is higher than the average; item to be added the October meeting agenda.

❖ License Applications:

<b><i>Applicant Name</i></b>	<b><i>License Type</i></b>	<b><i>Approved</i></b>	<b><i>Denied</i></b>	<b><i>Motion By</i></b>	<b><i>2<sup>nd</sup> By</i></b>	<b><i>All In Agreement</i></b>
Kyle Mitchell	A	X		Tom	Steve	X
Shawn Davis	B	X		Tom	Gerry	X*
Russell Campbell	F	X		Tom	Mike	X
Roosevelt Williams	F	X		Tom	Mike	X
Davine Sample	F	X		Tom	Mike	X
Robert MacNeil	F	X		Tom	Mike	X
Donald Brady	F	X		Gerry	Mike	X
Ralph Baker	F	X		Gerry	Mike	X
Antione Munson	F	X		Gerry	Mike	X
Shaun Wright	F	X		Tom	Brian	X

*\*Mark abstained for the vote*

- ❖ Continued Education Training (CET's):
  - Patrick Moreland (Class D #4287)
    - Project Scheduling - 0.75 hr - *Approved*

❖ Enforcement:

➤ None to date

❖ Public Comments:

➤ None to date

❖ Next scheduled meeting on October 2, 2019.

❖ Meeting adjourned at 11:00 a.m.



Prepared By Dawn Dryden



Approved By Ken Walsh

